

Arbor Education and Training's Mission

Arbor's mission is to provide for every person we serve the opportunity to contribute to society through meaningful, gainful employment. As we continuously improve in fulfilling our mission, we serve job seekers, workers, and employers; we contribute to our country's competitiveness in the global economy; and we gain personal satisfaction.

Our Staff is Working for Your Employment Success!

Workforce Development Centers

Workforce Development Center

Susie Austin, FSET Case Manager
892 Main Street
Pewaukee, WI 53072
262-695-7935

Workforce Development Center

Jo Evenson, FSET Case Manager
2200 Green Tree Road
West Bend, WI 53090
262-306-3503

Family Enrichment Center

Jo Evenson, FSET Case Manager
885 Badger Circle
Grafton, WI 53024
262-306-3503

**You can't afford NOT to take
advantage of this program!**



THE
WORKFORCE
DEVELOPMENT CENTER
Where People and Jobs Connect



www.wfdc.org

The Workforce Development Centers are Equal Opportunity Service Providers. For more information or accessibility accommodations please call your local center.

Where People and Jobs Connect



**Open
the door to
your
dreams**



THE
WORKFORCE
DEVELOPMENT CENTER
Where People and Jobs Connect



**Making a Difference
in People's Lives**

www.wfdc.org

Helping Families Secure Economic Self-Sufficiency

Arbor E & T provides FoodShare Employment and Training participants an array of services. We partner with families to secure gainful employment, along with necessary education and training, as quickly as possible to achieve economic self-sufficiency.

Our Service Offerings

Our workshops include information on topics such as:

- | Communication
- | Job Applications and Resumes
- | Money Management
- | Job Interviewing
- | Time Management

Join the hundreds of people who have already achieved success through the FSET program.

Call your nearest office today!

Case Management is the process that provides you with a partner to guide you through activities that are designed to assist you in achieving and maintaining employment that will benefit you and your family. It could include the following activities:

- | Creation of a customized employability plan using your strengths
- | Assistance with goal setting and addressing your needs
- | Referral to community and government resources
- | Job readiness assistance
- | Hot Job Leads
- | Assistance with short term job skills training
- | Work Experience Opportunities

Our Job Center Resources include:

- | Phone
- | Fax
- | Internet access
- | Program tutorials
- | Typing tutorials
- | Workshops on topics such as:
 - Job Applications and Resumes
 - Job Interviewing
 - Managing Your Resources
 - Tapping the Hidden Job Market
 - Navigating Job Boards
 - Online Applications and Company Research
- | Job Club for group support



We Are Here to Support You!

Support Services could include assistance with:

- | Transportation
- | Work-related Clothing
- | Interview Clothing
- | Short-term Skills Training
- | Mentoring
- | Career Counseling

Contact us today!

