

Series	100	Board of Education
Section	180	Operating Procedures
Policy	187	Procedures for Business Meetings Conducted in Public

The Board acts in accordance with the authority and responsibility vested in it by law in behalf of all citizens in the District.

The Board of Education is a representative body of the District and accordingly, the public is invited to attend Board meetings. However, meetings of the Board are conducted for the purpose of carrying on the business of the schools, and therefore are not public meetings, but rather, meetings held in public.

Board meetings may be closed to the public only during executive sessions, the purpose of which is to review matters that are confidential.

- 1) Robert's Rules of Order, Newly Revised, shall be adopted for the conduct of all meetings, if not covered above.
- 2) Persons having specific business for Board consideration shall present their business in writing to the District Administrator or President of the School Board two weeks prior to a Regular Meeting. If approved by the Board President, such properly submitted agenda items shall be placed on the agenda.
- 3) At the beginning of the Regular Business of the meeting, the President may ask for questions or comments from any visitors who may be present on items listed or not listed on the agenda.
- 4) Persons wishing to be heard by the Board need first to be recognized by the President. They shall identify themselves and proceed with their comments. The Board President may limit the time granted visitor comments.
- 5) The President is responsible for the orderly conduct of business meetings and may rule on such matters that affect the orderly conduct of such meetings.
- 6) The Board will not tolerate disruptive behavior at its business meetings. The President has the authority to terminate the remarks of any individual when they are inappropriate to proper function of a business meeting.
- 7) No meetings of the Board, standing committees, and ad hoc committees shall extend beyond 12 midnight.

Legal Reference: Wisconsin Statutes 19.81; 19.82; 19.85; 19.83; 120.15

Cross Reference:

Adopted: 12/1970

Revised: 9/1974; 6/1982; 9/1992; 12/1996; 1/05

Reviewed: 2004