

Series	300	Instruction
Section	346	Testing Programs
Policy	346.3	Competency Testing of Limited English Proficiency (LEP) Students

If limited-English speaking students are enrolled in the Kewaskum School District, the District is required to identify those students and assess individually their levels of proficiency in English. After determining each student's level of proficiency in English and whether the student has been given the opportunity to acquire the competencies for which he or she is being tested, the District may choose among the following testing options.

- 1) Exempt the limited-English speaking student from the test or any subtest; or
- 2) Permit the limited-English speaking student to be tested in the mathematics portion of the examination in his or her native language; or
- 3) Modify the format and/or administration of the test or any subtest; or
- 4) A combination of options (2) and (3) as appropriate.

If the District chooses the second or third option or a combination thereof, the District will consult with the DPI for further guidelines.

The Board of Education will also comply with the following notification process:

- 1) Notify the student's parent(s) or guardian in writing regarding the student's inclusion in or exemption from the competency testing program. The notice shall be provided in English and in the parent's native language. The Board shall use whatever other means of communication is necessary to ensure that the parent or guardian understands.
- 2) Provide notice at least two years prior to the administration of the test, or upon the student's arrival in the District if the results of the test are used in determining grade promotion.
- 3) Provide a written report of each student's test results to the student's parent(s) or guardian. The report shall be provided in English and in the parent's native language. The Board shall use whatever means of communication is necessary to ensure that the parent or guardian understands.

Legal Reference: Section PI 16 Wisconsin Administrative Rules; Section 118.30(3)(b)2. Wis. Statutes

Cross Reference:

Approved: 8/1990

Reviewed: 11/1993; 2004