

Series	400	Students
Section	430	Attendance
Policy	431.1	Attendance-Full-Time Students Defined

1. High School students must be enrolled in classes or participate in School Board approved activities during each class period of each school day throughout their high school years. A student must be enrolled in a minimum of six credits per year to be considered a full-time student.

Approved activities include:

- a. Co-op programs
 - b. Education for Employment programs
 - c. Accommodations for Pupils with Exceptional Interests, Needs, or Requirements (PI 18.04). The following programs can be included in PI 18.04: Exceptional Educational Needs, Gifted and Talented, Children at Risk, School Age Mothers (Parents), Homebound, The Fifth Year Student or Youth Options Program
 - d. Part-time attendance at an institution of higher learning
 - e. Employment, only under the following conditions:
 1. Co-op
 2. Employment related to an educational program with supervision
 3. Financial need as defined by Federal Guidelines for Free and Reduced meals. Exceptions may be granted by the high school administration
2. Middle school students must be scheduled for the minimum number of classes as required by the Middle School Student Handbook.
 3. Elementary students must be scheduled for the full day program and kindergarten for one-half (1/2) day.
 4. EEN students may have less than a minimum program if IEP-team prescribes it.
 5. Alternative programs: Students enrolled in alternative educational programs due to the following conditions are considered as full-time students. Truants, Children at Risk, School Age Parents, Students attending VTAE in lieu of high school, Students who have withdrawn from school and are participating in a program leading to high school graduation or high school equivalency.

Legal Reference: Wisconsin Public School District Audit Manual, Sec. 4.03; Wis. Stats: Sec 118.51; Adm. Rule PI 36

Cross Reference: Adopted: October 16, 1978

Amended: September 8, 1986; October 26, 1987; February 22, 1988; December 11, 1989, May 11, 1998

Reviewed: November 18, 1991; August 15, 1994; 2004