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| Series | 400 | Students |
| Section | 440 | Student Rights & Responsibilities |
| Policy | 443.41 | Student Assistance Program |

THE STUDENT ASSISTANCE PROGRAM

The School District of Kewaskum recognizes that the use of alcohol and other drugs, and the problems associated with their use, are becoming commonplace in our society. The School District of Kewaskum is dedicated to providing quality education in a school environment that promotes learning. The Student Assistance Program is designed to educate, identify, support, and assist students who may be affected by their own or someone else's use of alcohol and/or other drugs. The program will operate within School Board policies as well as local, state, and federal laws. The purpose is to involve the students in an in-school educational group or be referred to an appropriate resource.

All contact with the student regarding participation in the program is kept strictly confidential. Involvement in the program is completely voluntary.

THE STUDENT ASSISTANCE PROGRAM PROCEDURE

The School District of Kewaskum's Student Assistance Program addresses situations arising from behavioral/medical problems. The responsibility to maintain satisfactory or acceptable levels of individual academic performance and general conduct remains with the student at all times, whether in school, at school-sponsored events, or on school grounds. When school performance falls below acceptable levels, the student may be involved in (1) improving conduct or performance, (2) accepting the appropriate disciplinary action, and/or (3) accepting referral to the to SAP staff resources.

Referrals

1. The S.A.P. coordinator will review referrals, conduct interviews, and recommended students for appropriate follow up. Recommendations for assistance may include participation in a school support group, in-school counseling, or a referral to an appropriate agency if necessary. It is not the function of the school or S.A.P. to provide a formal treatment.

Referrals can be made in the following ways:

Parent Referral:

Parents concerned that alcohol and/or other drug use may be affecting their own son or daughter are encouraged to contact the S.A.P. Coordinator.

Self or Peer Referral:

A student concerned about his or her own use or someone else's use of alcohol or other drugs make contact the S.A.P. Coordinator, guidance counselor, or an administrator who can make the necessary referral.

Staff Referral:

School staff concerned about student his or her own use or someone else's use of alcohol and /or other drugs are encouraged to make a referral to the S.A.P. Referrals to the S.A.P. for student non-use support (see item #7) and improvement of coping skills is also appropriate.

Community Referral:

Agencies may make referrals to the Student Assistance Program to encourage cooperative intervention for a student with specific alcohol and/or other drug concerns.

Administrative/Disciplinary Referral:

Disciplinary referrals are made to the S.A.P. as the result of a student violating District policy regarding drug and alcohol use.

3. The S.A.P. resources will attempt, by counseling with the student, to arrive at the probable cause of the performance or behavior problem. They may not counsel, provide, or otherwise treat the student in the absence of a professional diagnosis and evaluation. They may, however, recommend referral to the appropriate source of care, in consultation with the S.A.P. Coordinator, the principal, the student and his/her parent or guardian.
4. At all times it is the prerogative of a minor student and parent/guardian to accept or reject referral to the S.A.P. professional assistance. The adult student may accept or reject the referral. If a student accepts or rejects assistance with parent/guardian consent, it still remains his/her responsibility to bring performance up to satisfactory or acceptable levels, or to face such disciplinary action as may be warranted. Professional assessment may be required by a building administrator as a condition of continuing in the regular school program.
5. If referral and treatment is accepted, that fact will be regarded as it would for any illness, with respect to benefits or privileges. As long as a student is involved with the S.A.P., and is cooperating and/or is successfully addressing his/her problem, the student may remain in school and continue with normal activities and privileges.
6. No records of a student's involvement with the S.A.P. are to be kept in his/her cumulative or behavior file. What minimal records of conversations a student may have with a member of the Student Assistance Program will never become part of the student's personnel file or cumulative record. The fact of a student's participation in the S.A.P., in addition to specifics, will remain absolutely confidential, and subject to state (118.125) or federal regulations governing confidentiality and the release of information.
7. It is the responsibility of each building administrator and/or designee to use procedures consistent with this policy. Nothing in this policy is intended to result in any special regulations or exceptions from standard administrative practices regarding student discipline.

Support groups

8. The School District of Kewaskum can offer a variety of education/support groups for students to participate. The groups available to students vary at each grade level.

Non-Use Group

The Non-Use Group is designed for students who want to remain a drug and alcohol free. The goal of this group is to help students develop peer refusal skills and identify alternatives to chemical use.

Coping Skills Groups

The Coping Skills Groups are designed to increase students' knowledge of coping techniques that will enable them to manage their lives more effectively. This includes acquiring skills in conflict resolution, communication, decision making, and problem solving.

Concerned Others Group

The Concerned Others Group is designed to meet the needs of students who are concerned about or a fact did by someone else's use of alcohol and/or other drugs.

Use/Chemical Awareness

The Use/Chemical Awareness Group is provided for students who want to examine their own alcohol and/or other drug use. This group provides information on the drug use continuum and the negative consequences that drug use can play in their lives.

Aftercare Group

The Aftercare Group provides support for students returning from an in-patient program or those involved in and out patient program. The goal of this group is to provide support for the student in his/her attempt to remain drug-free.

Legal Reference: SS 118.125

Cross Reference: 443.4; 443.4F1; 443.4F2; 443.4F3

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