

Series	500	Personnel
Section	520	General Personnel Policies
Policy	528	Employee Recognition

It shall be the policy of the School Board of the School District of Kewaskum to recognize employees of the School District of Kewaskum under these conditions:

1. An employee with five (5) years of service before September 15 of the current school year will receive a certificate of appreciation at the beginning of the school year.
2. An employee with 10 years of service before September 15 of the current school year will receive an engraved paperweight at the beginning of the school year.
3. An employee with 15 years of service before September 15 of the current school year will be awarded an engraved pen at the beginning of the school year.
4. An employee with 20 years of service before September 15 of the current school year will be awarded a 6X8 engraved plaque at the beginning of the school year.
5. An employee with 25 years of service before September 15 of the current school year will be awarded an 8X10 engraved plaque at the beginning of the school year.
6. An employee with 30 years of service before September 15 of the current school year will be awarded a wristwatch at the beginning of the school year.
7. An employee with over 35 years of service before September 15 of the current school year will be awarded \$100.
8. Employees whose employment date is after September 15 of the current school year will receive their award at the following year's opening day breakfast.
9. The District will hold a reception each spring to honor employees who are retiring or leaving the School District after 15 or more years of service.
10. Board members who are leaving office after three (3) or more years in office will receive recognition at a Board Meeting.

Legal Reference:

Cross Reference:

Adopted: July 15, 1985

Revised: 1986; 1990; 1991

Reviewed: 1995; 2005