

KHS Class of 2022 - Senior photo information for the Senior Pages of the Yearbook.

Senior Photo DUE DATE: Thursday, October 21st at 3:00 p.m.

To All Parents/Guardians of **KHS Class of 2022**:

Although the deadline may seem far away, the process of taking, choosing, and developing senior pictures, can take several months to complete if you are using a professional photographer. Please do not wait until August or September to make an appointment, photographers book up fast! Photos do NOT need to be taken by a professional photographer.

It is the student's responsibility, not the photographer's, to get the digital picture file (CD/ or emailed) to me on time. The student's photo for the yearbook can be submitted to me at any time during the summer or school year.

- **File name should be the student's whole first and last name using correct spelling.**
- Files should be submitted as a .jpg (email is preferred, but CD or flash drive is fine too)
- Photo specifications:
 - Color or black/white
 - **Vertical Photos ONLY** (*horizontal photos will be cropped to fit the vertical box on the page*)
 - Waist up – is preferred due to size and visibility – but not a requirement
 - Student must be the central focus of the picture
 - **School dress code applies to picture chosen for the yearbook**
 - No swimwear, cleavage, strapless dresses/tops, midriff shirts, super short skirts/shorts, etc.
 - No inappropriate or logo items - hats, bandanas, shirts, etc.
 - No hand gestures
 - No inappropriate props – such as weapons (including hunting items), alcohol or drug paraphernalia, etc. Any prop must be school appropriate.
- High Resolution photos only
- 300 dpi

- Senior pictures for the yearbook are **NOT** required to be taken by a professional photographer. Any photo that meets the above specifications is acceptable and can be taken by anyone the student chooses.

- Pictures from Facebook/social media sites cannot be accepted. The resolution is too low.

- The school ID picture that is taken in September at school also can be used – please email me if this is your student's choice – I have access to them and will download it for use in the yearbook.

- Pictures will be used for the yearbook and local newspapers. If you want a different picture for the newspaper, it is up to you to provide them with one.

- If you **DO NOT** want to be pictured in the senior section of the yearbook, please fill out the attached form. Return by **Thursday, October 14th** to Ms. Hassler for recordkeeping.

- I will reply with a receipt of photo email after receiving the photo – if I do not reply, please call me so I can search for it in junk/spam (it may have gone to spam and I didn't receive the email)

I sincerely thank you for your cooperation and please contact me at any time with questions.

Ms. Rachel Hassler, KHS Yearbook Adviser

262-626-3105, extension 4359 **Email photos to:** rhassler@kewaskumschools.org

---Information for Photographers is below---

Senior Portrait Information for Photographers (yearbook photo) - Kewaskum High School

- **One digital copy only, please submit as a .jpg file with the students first and last name as the file name.**
 - Email to: rhassler@kewaskumschools.org
 - Or send the file on a CD or flash drive to KHS (email is preferred)
 - I do not need both an email and CD
 - I will reply with a receipt of photo email after receiving the photo – if I do not reply, please call me so I can search for it in junk/spam (it may have gone to spam and I didn't receive the email)
- Photo specifications:
 - 300 dpi - 2.5" x 3.5"
 - Color or black/white
 - **Vertical Photos ONLY** (horizontal photos will be cropped to fit the vertical box on the page)
 - Waist up – is preferred due to size and visibility – but not a requirement at all
 - Student should be the central focus of the picture
 - **School dress code applies to picture chosen for the yearbook**
 - No swimwear, cleavage, strapless dresses/tops, midriff shirts, super short skirts/shorts, etc.
 - No inappropriate or logo items - hats, bandanas, shirts, etc.
 - No hand gestures
 - No inappropriate props – such as weapons (including hunting items), alcohol or drug paraphernalia, etc. Any prop must be school appropriate.

Yearbook Company: Jostens

Jostens Company Rep: Jayme Bogner

Ms. Rachel Hassler, Yearbook Adviser

Kewaskum High School

1510 Bilgo Lane

Kewaskum, WI 53040

262-626-3105, extension 4359, rhassler@kewaskumschools.org

Photo Due Date:

Thursday, October 21st by 3:00 p.m.

Do Not Picture In Senior Section of KHS Yearbook

My student, (first and last name) _____, has decided **NOT to be pictured** in the senior section of the KHS Yearbook.

Student's signature

Date _____

Parent's signature (REQUIRED)

Date _____